



## Competency Assessor – British Columbia

All internationally educated occupational therapists (IETs) who wish to work as an OT in Canada must first complete the Substantial Equivalency Assessment System (SEAS) program. SEAS is a single, centralized process for the assessment of educational qualifications and competencies of IETs. SEAS determines whether the education and competencies of IETs are substantially equivalent to Canadian-educated OTs. [www.acotro-acore.org](http://www.acotro-acore.org)

ACOTRO is seeking an occupational therapist to join our Competency Assessor team. The Competency Assessors conduct interview-style competency assessments with IETs and prepare necessary competency reports. Assessments comprise an estimated 6.5-hour one-on-one interview, along with some preparatory activities and post-assessment reporting. Currently the assessments are being conducted remotely. Assessors typically complete 1 – 4 assessments per month.

The successful candidate will be provided with in-depth training. The assessors are also supported by the SEAS staff, a variety of resources and competency assessment development.

### Position Qualifications

All assessors must meet the following qualifications:

- have practiced as an occupational therapist in Canada for a minimum of seven years
- hold seven years unrestricted OT registration in Canada
- hold a current certificate of registration with the college in their jurisdiction with no terms, limits or conditions
- have no prior history with a regulatory body that resulted in a decision made by the regulatory body or representing committee other than a decision to take no action.
- be current with provincial regulatory College's quality assurance/continuing competence requirements

### Required Skills

All Competency Assessment Assessors will demonstrate:

- Exceptional interviewing and assessments skills
- Ability to follow a standardized process
- Solid understanding of professional standards of practice and applicable legislation and regulations
- Exceptional written and verbal communication skills
- Extensive experience in report-writing
- Solid understanding of principles of fairness, impartiality, objectivity and transparency
- Solid skills in critical thinking, objective non-biased reasoning and applying standard criteria
- Attention to detail and analytical skills
- Asset – experience in a variety of OT areas (e.g. – geriatrics, mental health, etc.)
- Asset – experience working with new graduates (e.g. – placement supervisor, team lead)

**ACOTRO**  
ASSOCIATION OF CANADIAN OCCUPATIONAL  
THERAPY REGULATORY ORGANIZATIONS



**ACORE**  
ASSOCIATION CANADIENNE DES ORGANISMES  
DE RÉGLEMENTATION EN ERGOTHÉRAPIE

#### General

ACOTRO is committed to creating a positive, inclusive, and barrier-free environment where everyone, from any background, can do their best work. We welcome those who contribute to further diversifying our staff, including but not limited to, people who identify as Black, First Nations, Métis, and Inuit, racialized, persons with disabilities, and persons of any age, sexual orientation, or gender identity. ACOTRO will work with the appropriate parties to ensure that accessibility is a reality for all.

We thank all applicants for their interest. For questions or to apply with cover letter and resume please contact: Susan Domanski, SEAS Manager [SEAS.Manager@acotro.org](mailto:SEAS.Manager@acotro.org)