

Inquiry Committee Expression of Interest

The College of Occupational Therapists of British Columbia (COTBC) Inquiry Committee seeks to fill one registered occupational therapist position on the Inquiry Committee.

Authority Health Professions Act

Purpose

The Inquiry Committee hears complaints filed against licensed occupational therapists under the Health Professions Act. Its activities serve the College's public protection mandate by helping to ensure that occupational therapists in BC practice safely, ethically, and competently.

Structure

The IC is comprised of registrants and public representatives appointed by the Board. Appointments are three years to a maximum of nine consecutive years (or three terms).

Competency Profile

Diversity in the backgrounds, skills and experience of appointed inquiry committee members can enhance the effectiveness of the Committee by bringing a wide range of perspectives and knowledge. In this instance, the College is interested in registered occupational therapists with private practice experience.

Qualifications

The following are important considerations in selecting members:

- Understanding of the practice of occupational therapy and professional expectations
- General understanding of professional regulation
- Understanding of cultural humility and safety
- High ethical standards and integrity
- Capable of a broad perspective on issues
- Ability to listen and work as a team member
- Strong reasoning skills
- Legal or human resources experience is an asset

Time Commitments

The Inquiry Committee meets monthly; meetings last approximately 90 minutes. Materials are circulated about one week before meetings and require an average of roughly three hours to review; time and volume are variable. Committee members are also expected to respond promptly to occasional communications by email between meetings.

Tech Requirements

Members meet and receive materials electronically. Therefore, members must have access to a computer or tablet and have a good working knowledge of Microsoft 365, Adobe Acrobat and Zoom.

Honoraria

Members receive an annual honorarium of \$525.00 and are reimbursed for travel and expenses per the College's expense policy.

How to Apply

If you are interested, you must be a full registrant in good standing and understand the College's public protection mandate.

Please see [Careers & Partnerships](#) on the COTBC website to download and complete the Committee Member Expression of Interest form under the Volunteer tab. Please email the completed form and your resume to the College at info@cotbc.org by August 11, 2023.