COTBC
Quality Practice Webinars
Today’s session will start shortly

Working with Education Assistants
With Andrea Bowden and Kathy Corbett

Kathy Corbett
Registrar and CEO

Andrea Bowden
Director of Practice and Policy
Today's Session

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- Employer
- Caseload – students, schools
- Frequency
- Confidence
Consultation

Is:
- advice, education, and training
- facilitating problem solving
- time – limited

OT does not:
- transfer responsibility
- assign service components
- have responsibility for supervising

Assignment

- OT allocates components of the OT plan
- Support personnel - responsibility for the delivery of the component
- OT - accountability for the outcome of the overall program/care plan
- Synonyms - delegation, transfer of function
Still confused?

• Is this a task that falls within your own role that you could do, but are handing off to increase your efficiency?

• Are you providing information to support the EAs regular role?
• Is this a task that falls within your own role that you could do, but are handing off to increase your efficiency?

• Are you providing information to support the EAs regular role?

• Does the task require ongoing OT supervision?

• Are there OT specific goals and a plan that you are progressing overtime?

• Are you the person who provides supervision for how the EA implements the activity?
So... you decide to assign
Supervision

“The process whereby the occupational therapist provides continuous and interactive feedback to the support personnel to ensure competent delivery of service components.”

Key Responsibility

“The therapist assigning a component of an occupational therapy service has the responsibility to determine and demonstrate appropriate assignment, supervision, and documentation.”

The OT will ensure that Support Personnel:

- Understand roles and responsibilities
- Identify role to the client as assisting OT
- Are competent and receive appropriate training
- Acknowledge accountability to OT
- Understand how/when to contact OT
- Change/modify tasks within established limits
Components that are not assigned

- Interpretation of a referral
- Initial and re-assessments
- Aspects of assessment requiring clinical judgement
Components that are not assigned

• Interpretation of a referral
• Initial and re-assessments
• Aspects of assessment requiring clinical judgement
• Interpretation of assessment findings

Components that are not assigned

• Intervention planning and determining goals

Components that are not assigned

• Intervention planning and determining goals
• Selection of treatment strategies or procedures
Components that are not assigned

• Intervention planning and determining goals
• Selection of treatment strategies or procedures
• Modification beyond established limits
• Decisions where continuous clinical judgement is necessary to monitor/guide progress
• Determination of caseload
Components that are not assigned

- Personal counselling
- Decisions re: initiation or termination of treatment
- Referral of a client to another professional or agency
Components that are not assigned

- Personal counselling
- Decisions re: initiation or termination of treatment
- Referral of a client to another professional or agency
- Discharge planning

Steps in Assigning

1. Assess needs, decide assignment, determine competence
2. Determine if will assign
3. Establish supervision and communication plans
4. Document supervision plan
5. Obtain consent
6. Assign components
7. Evaluate
8. Ensure changes directed by OT
9. Terminate as appropriate

Supervision

Plan – document outlining methods and frequency, reporting, methods of communication, and evaluation.

Methods – direct and indirect

Evaluation – ability of EA, outcomes, client satisfaction, cost efficiency.
Decision Making Tool

Risk management is "nothing more than a careful examination of what, in your work, could cause harm to people, so that you can weigh up whether you have taken enough precautions or should do more to prevent harm".

Health and Safety Executive, 1999
THANK YOU FOR LISTENING... Questions?

- Please fill out the evaluation.
- Recording will be available in 24 hours
- Additional questions? Email practice@cotbc.org
- Join us on @OTCollegeBC

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