



**College of  
Occupational Therapists  
of British Columbia**

**COTBC Practice Standards for Consent**

# **Practice Standard #3: Documenting Consent**

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## Practice Standards for Consent



### Practice Standard #3: Documenting Consent

#### Principle Statement:

The occupational therapist will document the receipt, refusal, or withdrawal of consent for occupational therapy service delivery, consistent with requirements outlined in COTBC's *Practice Standards for Managing Client Information*.

#### Practice Expectations

The occupational therapist must document the consent process including the following:

1. Date consent was obtained.
2. How consent was obtained (e.g., orally, in writing, through alternative communication systems, or inferred).
3. Confirmation that the elements of consent were met (e.g., per section 6 of the *HCCCFAA* or section 17(3) of the *Infants Act*).
4. Reasons for refusal or withdrawal from some or all of the services.
5. Any concerns raised during the consent process and actions taken to address them (e.g., if the client was determined to be incapable of providing consent and an authorized substitute decision maker was identified).