

**COLLEGE OF OCCUPATIONAL THERAPISTS
OF BRITISH COLUMBIA**

NOMINATION FORM



I, _____ being a full or provisional registrant in good
(Please print name of person nominating)

standing with the College of Occupational Therapists of British Columbia hereby nominate

_____ to stand for the position of elected Board Member.
(Please print name of person being nominated for election)

I have read the obligations required of an elected board member and support this nominee.

Signature: _____ Date: _____
(1st Registrant – the nominating OT)

Obligations
expected of an
elected board
member are
printed on the
back of this
form.

I, _____ being a full or provisional registrant in good
(Please print name of 2nd registrant supporting nomination)

standing with the College of Occupational Therapists of British Columbia hereby support this nomination.

I have read the obligations required of an elected board member and support this nominee.

Signature: _____ Date: _____
(2nd Registrant supporting the nomination)

DECLARATION

I _____ accept the nomination for the position of
(Please print your name)

Elected Board member of the College of Occupational Therapists of British Columbia. I have read the mission statement of the College and the obligations expected of an elected board member. I agree to comply with the *Health Professions Act*, the *Occupational Therapists Regulation* and the *Bylaws* and policies of the College.

Signature: _____ Date: _____
(OT accepting nomination)

Please return this form to the COTBC Office.

**It must be received in the College office no later than 4:00 pm on Monday October 1, 2018
Nomination forms that are incomplete or received after this date will not be valid.**

COTBC Vision

Leading excellence in quality occupational therapy through self-regulation in BC.

COTBC Mission

The mission of the College is to protect the public by regulating, advancing and advocating for safe, ethical and quality occupational therapy practice in British Columbia.

What are the obligations of a Board Member?

Board members must govern the affairs of the College within the scope of authority designated under the *Health Professions Act (HPA)*, the *Occupational Therapists Regulation* and the *College Bylaws*.

Before taking office, a person elected as a member of the Board must take and sign by oath or solemn affirmation, an oath of office prescribed by the Minister of Health [*HPA s. 17.11(1)*].

The Board, working as a whole is responsible for setting and guiding the strategic directions for the College, monitoring the results and ensuring the organization is meeting its legislated mandate.

- Being a Board member involves a variety of duties and responsibilities including regular attendance at Board meetings and participating on a College Committee.
- Board members participate in a comprehensive orientation and Board development activities.
- Board members bring skills from formal or informal leadership experiences in occupational therapy related activities or other venues.
- Qualities for being an effective Board member include the ability to:
 - consider issues from a public protection perspective;
 - respect diverse viewpoints and actively debate policy issues;
 - grasp the big picture and see policy decisions in the larger context;
 - make decisions in the best interest of the College; and
 - support others and work together as a whole Board.
- The Board meets at least four times each year for one full day, generally on a Saturday. One meeting is held over two days (Friday and Saturday) and includes a Board development session and business meeting. Additional meetings may be held by teleconference.
- Board members are expected to attend the Annual General Meeting.
- Board members participate on at least one College committee. Depending on a committee's work-plan, committee participation involves at least one or up to three in-person meetings per year and teleconference meetings as needed.

Please contact the Registrar at the College office toll free at (866) 386-6822 or by email to info@cotbc.org if you have any questions about the obligations or nominations procedures.