

**COLLEGE OF OCCUPATIONAL THERAPISTS  
OF BRITISH COLUMBIA**

**NOMINATION FORM**



I, \_\_\_\_\_ being a full or provisional registrant in good  
(Please print name of person nominating)

standing with the College of Occupational Therapists of British Columbia hereby nominate

\_\_\_\_\_ to stand for the position of elected Board Member.  
(Please print name of person being nominated for election)

I have read the obligations required of an elected board member and support this nominee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(1<sup>st</sup> Registrant – the nominating OT)

Obligations  
expected of an  
elected board  
member are  
printed on the  
back of this  
form.

I, \_\_\_\_\_ being a full or provisional registrant in good  
(Please print name of 2<sup>nd</sup> registrant supporting nomination)

standing with the College of Occupational Therapists of British Columbia hereby support this nomination.

I have read the obligations required of an elected board member and support this nominee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(2<sup>nd</sup> Registrant supporting the nomination)

**DECLARATION**

I \_\_\_\_\_ accept the nomination for the position of  
(Please print your name)

Elected Board member of the College of Occupational Therapists of British Columbia. I have read the mission statement of the College and the obligations expected of an elected board member. I agree to comply with the *Health Professions Act*, the *Occupational Therapists Regulation* and the *Bylaws* and policies of the College.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(OT accepting nomination)

**Please return this form to the COTBC Office.**

**It must be received in the College office no later than 4:00 pm on Monday October 1, 2018  
Nomination forms that are incomplete or received after this date will not be valid.**

### **COTBC Vision**

*Leading excellence in quality occupational therapy through self-regulation in BC.*

### **COTBC Mission**

*The mission of the College is to protect the public by regulating, advancing and advocating for safe, ethical and quality occupational therapy practice in British Columbia.*

### **What are the obligations of a Board Member?**

Board members must govern the affairs of the College within the scope of authority designated under the *Health Professions Act (HPA)*, the *Occupational Therapists Regulation* and the *College Bylaws*.

Before taking office, a person elected as a member of the Board must take and sign by oath or solemn affirmation, an oath of office prescribed by the Minister of Health [*HPA s. 17.11(1)*].

The Board, working as a whole is responsible for setting and guiding the strategic directions for the College, monitoring the results and ensuring the organization is meeting its legislated mandate.

- Being a Board member involves a variety of duties and responsibilities including regular attendance at Board meetings and participating on a College Committee.
- Board members participate in a comprehensive orientation and Board development activities.
- Board members bring skills from formal or informal leadership experiences in occupational therapy related activities or other venues.
- Qualities for being an effective Board member include the ability to:
  - consider issues from a public protection perspective;
  - respect diverse viewpoints and actively debate policy issues;
  - grasp the big picture and see policy decisions in the larger context;
  - make decisions in the best interest of the College; and
  - support others and work together as a whole Board.
- The Board meets at least four times each year for one full day, generally on a Saturday. One meeting is held over two days (Friday and Saturday) and includes a Board development session and business meeting. Additional meetings may be held by teleconference.
- Board members are expected to attend the Annual General Meeting.
- Board members participate on at least one College committee. Depending on a committee's work-plan, committee participation involves at least one or up to three in-person meetings per year and teleconference meetings as needed.

Please contact the Registrar at the College office toll free at (866) 386-6822 or by email to [info@cotbc.org](mailto:info@cotbc.org) if you have any questions about the obligations or nominations procedures.