

New Canadian Graduates

Getting Registered to Practise

To work as an occupational therapist or use title, you must register with the College of Occupational Therapists of BC (COTBC), also known as the "OT College". Registration is also required prior to attending any pre-employment orientation or training. Get started as soon as you can!



First Steps



New Registrant Application Form



Application Fee

Documents to Submit



Proof you are authorized to work in Canada as a health care professional



Email confirmation of registration to write the NOTCE and/or exam results once available.



Confirmation of your Criminal Record Check



Employer Acknowledgement Form
(if you haven't passed the NOTCE yet)



Demonstrated proficiency in English language

(only if English is not your first language or it was not the language of instruction in your OT education)



Professional liability insurance

Proof of Graduation

Arrange for your university to send your official transcript directly to us. If not yet available:



Request a letter be sent from your education program indicating you've met all requirements for graduation.



Provide a letter or note on your application that you will ensure an official final transcript is sent directly to the College when available.



Send a photocopy of your transcript request.

Last Step



Registration Fee (pro-rated)

Remember!

- Submit everything early and once the proof of graduation comes in your application is processed quickly.
- You'll need a registration number even if you start work as a provisional registrant until you pass the NOTCE.
- Let us know if your contact information including employer info changes.

COTBC

It's All about Protecting the Public

COTBC is the regulatory organization established by the provincial government to oversee the practice of occupational therapists (OTs) in British Columbia.

Our role is to ensure that the public receives safe, ethical and effective occupational therapy services. The College protects the public and upholds public confidence by registering only those OTs that meet our established requirements for entry into the profession, setting standards for practice and ethical conduct, fairly investigating complaints raised about registrants' practice, and monitoring and supporting continued competence throughout a registrant's practice career.

Contact Us

College of Occupational Therapists of British Columbia

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8:00 a.m. – 4:00 p.m. • Monday to Friday
except for statutory holidays.

More Information

www.cotbc.org – Notes for New Grads and download the Registration Guide for New Grads From Canadian Programs
Email: registration@cotbc.org



College of
Occupational Therapists
of British Columbia