

COTBC  
 Quality Practice Webinars  
 Today's session will start shortly

**Working with Education Assistants**  
 With Andrea Bowden and Kathy Corbett

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COTBC QUALITY PRACTICE WEBINARS  
 Working with Education Assistants



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 Working with Education Assistants



Kathy Corbett  
 Registrar and CEO



Andrea Bowden  
 Director of Practice and Policy

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QUALITY PRACTICE WEBINARS

WORKING WITH EDUCATION ASSISTANTS

Today's Session

	Timing
Introductions	1500
Why now?	1515
Consultation vs. Assignment	1520
If/when assigning <ul style="list-style-type: none"> <li>Resources</li> <li>What cannot be assigned</li> <li>Steps</li> <li>Supervision considerations</li> </ul>	1540
Questions and Answers	1600
Wrap-up	1615

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- Employer
- Caseload – students, schools
- Frequency
- Confidence

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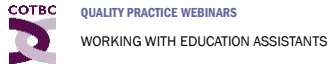
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Assignment

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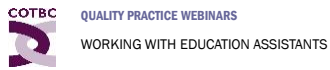
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Assignment

Consultation

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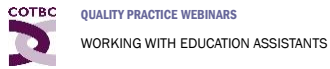
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Assignment

Consultation

Delegation

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Assignment

Consultation

Delegation

Supervision

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Assignment

Consultation

Delegation

Supervision

Responsibility

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Assignment

Consultation

Delegation

Supervision

Responsibility

Risk

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Assignment



Consultation

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Consultation



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- Is:
- advice, education, and training
  - facilitating problem solving
  - time - limited

- OT does not:
- transfer responsibility
  - assign service components
  - have responsibility for supervising

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Assignment



- OT allocates components of the OT plan
- Support personnel - responsibility for the delivery of the component
- OT - accountability for the outcome of the overall program/care plan
- Synonyms - delegation, transfer of function

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Still  
confused?



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- Is this a task that falls within **your** own role that you could do, but are handing off to increase your efficiency?

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- Is this a task that falls within **your** own role that you could do, but are handing off to increase your efficiency?
- Are you providing information to support the **EAs** regular role?

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- Is this a task that falls within **your** own role that you could do, but are handing off to increase your efficiency?
- Are you providing information to support the **EAs** regular role?
- Does the task require ongoing **OT** supervision?



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- Is this a task that falls within **your** own role that you could do, but are handing off to increase your efficiency?
- Are you providing information to support the **EAs** regular role?
- Does the task require ongoing **OT** supervision?
- Are there OT specific goals and a plan that you are you progressing overtime?



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- Is this a task that falls within **your** own role that you could do, but are handing off to increase your efficiency?
- Are you providing information to support the **EAs** regular role?
- Does the task require ongoing **OT** supervision?
- Are there OT specific goals and a plan that you are you progressing overtime?
- Are you the person who provides supervision for how the EA implements the activity?



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### Communicating Roles and Expectations



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Assignment



Consultation

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So... you  
decide to  
assign

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### Supervision

*"The process whereby the occupational therapist provides continuous and interactive feedback to the support personnel to ensure competent delivery of service components"*

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### Key Responsibility

*" The therapist assigning a component of an occupational therapy service has the responsibility to determine and demonstrate appropriate assignment, supervision, and documentation"*



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### The OT will ensure that Support Personnel:

- Understand roles and responsibilities
- Identify role to the client as assisting OT
- Are competent and receive appropriate training
- Acknowledge accountability to OT
- Understand how/when to contact OT
- Change/modify tasks within established limits

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**Components that are not assigned**



- Interpretation of a referral

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**Components that are not assigned**



- Interpretation of a referral
- Initial and re-assessments

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**Components that are not assigned**



- Interpretation of a referral
- Initial and re-assessments
- Aspects of assessment requiring clinical judgement

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**Components that are not assigned**



- Interpretation of a referral
- Initial and re-assessments
- Aspects of assessment requiring clinical judgement
- Interpretation of assessment findings

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**Components that are not assigned**



- Intervention planning and determining goals

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**Components that are not assigned**



- Intervention planning and determining goals
- Selection of treatment strategies or procedures

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Components that are not assigned



- Intervention planning and determining goals
- Selection of treatment strategies or procedures
- Modification beyond established limits

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Components that are not assigned



- Intervention planning and determining goals
- Selection of treatment strategies or procedures
- Modification beyond established limits
- Decisions where continuous clinical judgement is necessary to monitor/guide progress

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Components that are not assigned



- Intervention planning and determining goals
- Selection of treatment strategies or procedures
- Modification beyond established limits
- Decisions where continuous clinical judgement is necessary to monitor/guide progress
- Determination of caseload

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Components that are not assigned

- Personal counselling



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Components that are not assigned

- Personal counselling
- Decisions re: initiation or termination of treatment



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Components that are not assigned

- Personal counselling
- Decisions re: initiation or termination of treatment
- Referral of a client to another professional or agency



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### Components that are not assigned



- Personal counselling
- Decisions re: initiation or termination of treatment
- Referral of a client to another professional or agency
- Discharge planning

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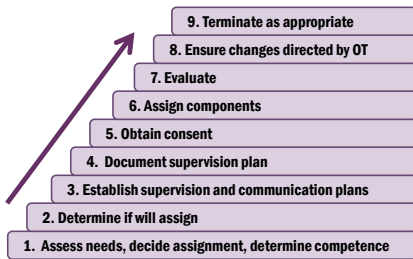
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### Steps in Assigning



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### Supervision

**Plan** – document outlining methods and frequency, reporting, methods of communication, and evaluation.

**Methods** – direct and indirect

**Evaluation** – ability of EA, outcomes, client satisfaction, cost efficiency.

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THANK YOU FOR LISTENING... Questions?

- Please fill out the evaluation.
- Recording will be available in 24 hours
- Additional questions? Email [practice@cotbc.org](mailto:practice@cotbc.org)
- Join us on    @OTCollegeBC

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UPCOMING WEBINARS

WORKING WITH EDUCATION ASSISTANTS

Coming up!

Quality Practice Webinars	Date/Time
How Recent Bylaw Changes Affect Your Practice	December 7, 2017 12:00

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